

## **INTENTION**

Kalina Health & Community Services (Kalina) commits to achieving and maintaining the highest practicable standards of Work Health and Safety for its Employees, Participants, Volunteers, Contractors and visitors.

## **DEFINITION**

Work Health and Safety: the safety, health and welfare of people engaged in work or employment. As a secondary effect, it may also protect co-workers, family members/advocates, employers, customers, suppliers, nearby communities, and other members of the public who are impacted by the workplace environment.

## **POLICY STATEMENTS**

- Kalina accepts responsibility for the health and safety of their Employees, Volunteers and visitors while working in an authorised workplace.
- An Authorised workplace refers to the place where the employee is based to perform work at the direction of the Kalina
- Kalina accepts its responsibility to be aware of and enforce the provisions of all relevant Acts, Regulations, Codes of Practice, Policies and Procedures.
- Kalina requires all Employees, Participants, Volunteers, Contractors and visitors to act responsibly and to comply with statutory requirements and all safety Policies, Standards and Guidelines.

## **PROCEDURES**

- Kalina has a responsibility under its “Duty of Care” to provide as far as is practicable:
  - A safe place of work.
  - Safe systems of work.
  - Safe tools and equipment.
  - Ongoing training in safe methods of work (employees)
  - Ensure Contractors self trained in WHS matters
  - Safe, positive supervision wherever possible (employees).
  - Periodic inspection of all tasks and activities undertaken by Employees.
  - The investigation of all accidents, the reporting of all hazards and the implementation of all practicable control measures to protect people and property.
  - To encourage Employees to implement sound health and safety principles in all their activities.